

ESCAPES AND MISSING OFFENDERS

6435

(No.21 May 2016)

Responsibility

Camp Commander

Division Chief

Escape incidents at conservation camps can have an adverse impact on the program. Unless fire or other emergencies preclude their doing so, CAL FIRE camp staff should cooperate fully with CDCR in apprehending escapees. Each Division Chief must decide the extent to which his/her staff and equipment may be committed on escapes and searches. The Division Chief will advise the CAL FIRE Unit of the situation and make use of CAL FIRE facilities that may be useful or available (see instructions on assisting peace officers in recapturing persons who have escaped). PC §150

It is appropriate for a Fire Crew Captain to utilize the fire crew to search for an offender who may be lost or injured. If the missing offender is not found in the first 15 minutes of searching, notification of CDCR is required.

REPORTING MISSING OFFENDERS

6435.1

(No.21 May 2016)

Responsibility

All

If an offender is missing from a conservation camp crew, the supervising employee will:

- Promptly determine that the missing offender is not in the immediate vicinity, asleep, malingering, ill, injured, or lost.
- On a normal work project, if the missing offender is not located within 15 minutes after first being missed, a report must be made to the CAL FIRE and CDCR Camp Duty Officers, by the most readily available means, so escape operational procedures may be initiated. The report will give the missing individual's name and number, estimated time and area of departure, and other pertinent data, including the intended movement of the balance of the crew. On emergency incidents, notify your line supervisor and CDCR staff and/or the CDCR Agency Representative.
- Lacking means of prompt communication after an escape from a non-emergency project, the offender(s) will be taken to the nearest place where communication with the camp can be established. After reporting, the offenders should be retained on the vehicle pending further instructions from the CDCR Officer-In-Charge. This does not preclude the Fire Crew Captain from returning the crew to camp if he/she feels the situation may escalate.

- The camp CDCR staff will activate the camp escape operational procedures, to the degree necessary to ensure a concerted effort is made to verify that an escape has occurred and/or apprehend the escapee. Reference: (Re: PC §4530, §4532)
- If an offender is missing during emergency work, the crew supervisor will notify CDCR and incident command as promptly as possible. A determination will be made as to whether the crew will continue work or return to the incident base.
- Prepare a written report in detail upon returning to camp, or incident base if the escape occurs during an emergency. The report will include all of the circumstances surrounding the escape and the action taken by the Fire Crew Captain.

The agency discovering a missing offender will immediately notify the partner agency.

REPORTING ESCAPES AND INCIDENTS

6435.2

(No.21 May 2016)

Responsibility

Division Chief

Camp Commander

Superintendent

The Departmental Directors will be notified through normal channels, as soon as possible, of all escapes and of incidents involving offenders that will affect the operation of a camp or other departmental activities.

The following information should be included in notifications relating to an escape:

- The name and number of the offender.
- Where and when the escape occurred.
- Name of the camp from which the escape was made. If escape was made by vehicle, indicate the type and owner. Indicate whether the escape was through forcible action. Describe any assaults, and type and degree of injuries sustained. Relay any information that may be of media or public concern.
- Conclude the message with description of the action taken by the CDCR and CAL FIRE. Reference Form FC 800 and Procedure 805.

CDCR Officer-in-Charge

An incident report shall be completed within 24 hours.

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HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.**

[\(see next section\)](#)

[\(see Table of Contents\)](#)